

ARROW HEIGHTS ORGAN TRANSPLANT FUND
NEW LIFE BAZAAR
SATURDAY, September 24, 2011
9 AM to 4 PM

❖ **LOCATION:** ARROW HEIGHTS BAPTIST CHURCH
3201 S. ELM PL. Just North of 101st Street on Elm (161st E. Ave.)
BROKEN ARROW, OK 74012

The Arrow Heights Organ Transplant committee would like to invite you to participate in our seventeenth annual New Life Bazaar. We will be raising funds for organ transplant recipients and those on a waiting list to receive a transplant. All booth rental fees will go to the ARROW HEIGHTS ORGAN TRANSPLANT FUND. We are so thankful to those who have participated before. We have been able to give over \$200,000 to help with medical bills and travel expenses.

We moved to the fall last year and it was very successful and we are looking forward to another great year.

We are going to continue the tradition of giving away door prizes donated by the participants. We've had tremendous response to this. We will have a bake sale and a silent auction in which all proceeds go directly to the Organ Transplant Fund. Concession will be open from 8:00 – 3:00 with breakfast and lunch available for purchase.

Get your application in early. This year there will be an increase in booth rental for all applications postmarked after August 15th. Deadline for applications is September 20th. Any rentals after this date will be based upon availability. We will be able to accommodate approximately 120 booths. We will be sending out your booth assignments by August 19th. All applicants are required to send an email address or a self-addressed stamped envelope to receive your confirmation, booth assignment and last minute instructions.

Advertising Efforts Will Include the Following:

- Press releases will be sent to surrounding area newspapers including the Tulsa World, BA Ledger, Urban Tulsa and others.
- Press releases will be sent to area radio and TV stations.
- Previously we have appeared on "Six in the Morning" show on Channel 6.
- Several daily billboards the week of the show in Tulsa and Broken Arrow if available.
- Street signs at strategic intersections in the Broken Arrow area the week of the show, if allowed by the City of Broken Arrow.
- Information posted on several local websites.
- Announcements made during Worship Service, in the church bulletin and the newsletter.

Please tell other crafters about our show so we can make this successful for everyone.

Bazaar Guidelines

Inside Booths: All **HANDCRAFTED ITEMS WILL BE ACCEPTED** and a limited number of **ITEMS HANDCRAFTED BY OTHERS AND PURCHASED FOR RESALE**. We will only accept one representative from each national product line (cosmetics, kitchen wares, certain jewelry and candles). Because of the fall season we are requesting no sales of Halloween merchandise, such as witches, ghosts and monsters. Autumn, fall and harvest merchandise is acceptable. We reserved the right to deny display of anything we consider in bad taste or that may be offensive to others. **Inside Booths are \$45** without electricity, **\$50** with electricity (limited availability). Booths with electricity are located along the walls; therefore if you are in this area you must pay for electricity for each booth rented. **For applications postmarked after AUGUST 15th, the booth rental increases \$5 per booth.**

Inside Booth size: 7' X 10' in the gym and 6' X 12' in the hall. We will not go into the hall until the gym is full. Two chairs will be provided free upon request. We will be providing **tables** this year at a cost of **\$10**. If you prefer a particular area, please write it on your application and we will try to accommodate your request. The earlier you get your application in the better choices you will have.

Outside Booths: Food products that have been homemade, grown or raised in Oklahoma and the surrounding area. Also for outside exhibition will be yard and garden accessories, live plants and flowers. If exhibiting outside you will be responsible for protecting your products from the outside environment. There are approximately 10 outside booths available under the porte-cochere. Set up on these booths will be Saturday morning. **Outside Booths are \$35** without electricity, \$40 with electricity. **Booth size is 8'X10'**. **For applications postmarked after AUGUST 15th the booth rental increases \$5 per booth.**

Set up will be from 3:00 PM to 9:00 PM Friday, September 23rd and 7:00AM to 8:45AM on Saturday, September 24th. It is imperative that you be ready for business at 8:45 AM. Please bring adequate change and sacks. The hours of the show are 9 AM to 4 PM. Unsold merchandise is not to be removed until 4:00 PM, September 24th without authorization. Outdoor booths will set up September 24th at 7:00 AM.

Sales Tax must be paid at the end of the show unless we have your Oklahoma Tax ID Number on the application. You will be informed of the percent to collect along with your booth assignment.

Crafters who find they cannot participate should notify Rita Janssen, 369-6222, as soon as possible. There will be NO refunds after September 1, 2011. Only primary applicants will receive instructions. If you are sharing a booth please copy all information and give to your booth partner. We ask that there be no more than 2 crafters per booth, manned by adults only.

If you have any questions contact Rita Janssen at 369-6222 or rjanssen@olp.net. Contact Bill Sheofee at 625-4771 or hogfan628@cox.net. Our website is www.ahotf.com. **PLEASE KEEP THIS INFORMATION FOR FUTURE REFERENCE.**

You may mail application or drop it off, 9AM to 5PM, Monday through Friday. Please include application, check, email address or self addressed stamped envelope.

NEW LIFE BAZAAR
C/O Arrow Heights Baptist Church
3201 S. Elm Pl.
Broken Arrow, OK 74012

Make checks payable to: **ARROW HEIGHTS ORGAN TRANSPLANT FUND**

Fill in all blanks.
List each person participating and all merchandise to be displayed.

Name	Tel. #	
Address	E-Mail	
City	State	Zip
Name	Tel. #	
Address	E-Mail	
City	State	Zip

Please give a complete description of the Craft or Product you will exhibit.

Oklahoma Tax ID # _____ OR YOU WILL BE REQUIRED TO PAY SALES TAX AT THE END OF THE SHOW.

Number of **inside** booths without electric _____ @ \$45 ea. = \$ _____ *After August 15th \$50*
Number of inside booths with electricity _____ @ \$50 ea. = \$ _____ *After August 15th \$55*
Number of **outside** booths without electric _____ @ \$35 ea. = \$ _____ *After August 15th \$40*
Number of outside booths with electricity _____ @ \$40 ea. = \$ _____ *After August 15th \$45*
Number of Tables _____ @ \$10 ea. = \$ _____

Total Paid \$ _____

I want _____ number of chairs (2 free) inside only Last year's booth # _____ (if known)

I WILL CONTRIBUTE A DOOR PRIZE _____ (tax receipt available upon request)

Office use only

Date _____ # Booths I _____ O _____ Ck# _____ \$ _____ Elec. _____ Table _____ Chair _____ Booth # _____